

Approved
2.12.25

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, January 8, 2025, MEETING MINUTES
2025 Beechmont
Keego Harbor, MI 48320

CALL TO ORDER: Kirsten Sonnevile-Douglass called the meeting to order at 7:00 PM

Present: Chairperson Kirsten Sonnevile-Douglass, Vice-Chairperson Paul Daelemans, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Amy Drain, Dan Harrington, Robin LaFrance, Julie O'Brien, Jaky Van Dox.

Absent: None

Alternates Present: None

Staff Present: Tammy Neeb, Ronnie Dahl (left at 7:05 to attend a different meeting)

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Keego Harbor Parks and Recreation welcome public comments limited to three (3) minutes, on items that do not appear on the printed agenda. In Accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

Ronnie Dahl introduced herself as our new City Council liaison. Welcome from the parks and recreation commission members. Ronnie asked about alternate positions, which are non-voting members of the commission who participate in the absence of other members. Robin asked if members could keep those affected by wildfires in their thoughts.

APPROVAL OF AGENDA

Motion by Kirsten Sonnevile-Douglass supported by Leslie Clark to approve the agenda with the addition of the egg hunt under new business.

Ayes: Unanimous

Nays: None

Motion Carried

APPROVAL OF MINUTES

Motion by: Dan Harrington, supported by Paul Daelemans, to approve the December 11, 2025, meeting minutes with the change of adding Kirsten Sonnevile-Douglass to present members and removing her as absent.

Ayes: Unanimous

Nays: None

Motion Carried

REVIEW AND APPROVAL OF FINANCIAL REPORT:

Winter wonderland event we budgeted \$400, and we spent \$345.90. Gear upgrades we budgeted \$1,000 and spent \$1,161.85. Currently \$6,500 in the green to the end of FY25 (June 30). All expenses have been submitted and paid for.

Motion by: Kirsten Sonnevile-Douglass, supported by Robin LaFrance, to make a resolution to approve the Parks and Recreation revenue and expenditure report summary financial report dated January 2, 2025.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

Ayes: Unanimous

Nays: None

Motion Carried

NEW BUSINESS:

Winter Beautification Awards: We started with 21 signs; some signs have gone missing. Members will try to retrieve, and we will revisit in the fall if we need to order more.

Memorial Day Parade Discussion: We didn't have the stage last year because the parking lot of Roosevelt was not available. The way we did it last year won't work again because there were some concessions put on businesses. Options are Santia Hall parking lot, maybe the strip mall parking lot. Kirsten will start working on the registration form for the Memorial Day Parade. Tammy is going to ask TIFA for funding for the police officers during the parade. Doug will contact Road Commission for Oakland County about street sweeping. Tammy will ask about bus credits for shuttles.

Egg Hunt: Leslie and Kirsten will co-chair. Egg hunt will be on April 19th at 11am. Leslie will begin ordering supplies in February. Sponsors could help with golden ticket prizes. There were several businesses at Halloween that said they wanted to be more involved, so we need to decide what we want to do for golden ticket prizes and how sponsors can promote. Action item: think about ideas for prizes and bring them bag next month.

OLD BUSINESS:

Keego Konnect: Placeholder. No updates.

Taste of Keego 2.0: Subcommittee is rocking it. Amy has emailed nearly every restaurant. Kirsten, Amy, and Katie have been calling and following up. As of this evening we have ten restaurants participating. Event is January 27-February 2nd. We will begin to promote it on social media and staff will add it to the city website.

BOARD MEMBER COMMENTS:

Katie asked for clarification about alternate members and found they attend every meeting and vote if they are seated.

Leslie asked who can help Sunday at 1pm to take down the lights.

Jaky Van Dox is resigning from the Parks and Rec commission, last day is February 28, 2025.

There are three terms that are expiring in March of 2025 – Jaky, Kirsten, and Julie. Kirsten and Jullie will fill out reapplications.

Officer elections for Chair, Vice Chair, Secretary and Treasurer will take place at the March meeting.

Envelopes are stuffed but moving forward Kirsten would like to do them in November, so everyone gets them at the same time when tax bills go out.

ADJOURNMENT:

The meeting adjourned with a motion by Paul Daelemans at 7:46 PM.


Kirsten Sonnevile-Douglass, Chair


Kathleen Sexton, Recording Secretary